



# THE WILLOWS

PRIMARY SCHOOL AND NURSERY

## *MIDDAY ASSISTANT* *THE WILLOWS PRIMARY SCHOOL AND NURSERY*

### **Job Description**

The Willows Primary School and Nursery has an exciting opportunity for an Midday Assistant to join the team.

The position is for 1 hour 20 minutes hours per day, 11.55am to 1.15pm Monday to Friday (6 hours 40 minutes per week), term time only.

Band 1, Point Range 7-10. Actual salary £2,546 - £2,601 per annum.

Applications close 13<sup>th</sup> December 2018. Interview date TBA.

### **School**

The Willows Primary School and Nursery is located at Church Road, Basildon. We are one of the five schools which form the Berlesduna Academy Trust ([www.berlesduna.co.uk](http://www.berlesduna.co.uk)), where the vision is to create and foster a culture of high aspiration, enjoyment for learning, academic success and lifelong skills amongst all pupils, regardless of their social, economic or cultural background.

We are looking for:

- An enthusiastic, hardworking and dependable team member to supervise and maintain the safety, welfare and good conduct of pupils during the lunchtime period

We can offer you:

- a forward looking school that is dedicated to the success of all children and staff
- a commitment to continued professional development

### **Application**

We strongly advise a visit to the school is made prior to application. Visits can be arranged by contacting Russell Short at [russell.short@willows.essex.sch.uk](mailto:russell.short@willows.essex.sch.uk) or by phone 01268 470880.

Please take care to complete the application in full as incomplete applications will not be considered.

We reserve the right to close the vacancy early so recommend that you submit your application at your earliest convenience.

The Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All successful applicants will be subject to an enhanced DBS check, medical clearance and satisfactory references. We are an equal opportunities employer.

Should you require any further documentation please do not hesitate to contact us.

Internal applicants should submit a supporting statement to [HR@berlesduna.co.uk](mailto:HR@berlesduna.co.uk) by the closing date.