

## MIDDAY ASSISTANT

### Job Description

Whitmore Primary School has an exciting opportunity for a Midday Assistant to join the team.

The hours will be from 11.55am to 1.10pm, Monday - Friday (6.25 hours per week), term time only.

Salary Band 1, Point 1 (within the Range 1-3), Actual Salary £2,510 per annum.

Applications close at midday on 27<sup>th</sup> September 2019. Interview date 1<sup>st</sup> October 2019.

### School

Whitmore Primary School and Nursery is a growing and supportive school in the local community, located in Whitmore Way, Basildon. We are one of seven schools that form the Berlesduna Academy Trust ([www.berlesduna.co.uk](http://www.berlesduna.co.uk)), where the vision is to create and foster a culture of high aspiration, enjoyment for learning, academic success and lifelong skills amongst all pupils, regardless of their social, economic or cultural background.

We are looking for:

- An enthusiastic, hardworking and dependable team member to supervise and maintain the safety, welfare and good conduct of our children during the lunchtime period

We can offer you

- a forward looking school that is dedicated to the success of all children and staff with a commitment to continued professional development

### Application

We strongly advise a visit to the Trust is made prior to application. Visits can be arranged by contacting Helen Kilner at [officemanager@whitmore-pri.essex.sch.uk](mailto:officemanager@whitmore-pri.essex.sch.uk) or by phoning 01268 520435.

Please take care to complete the application in full as incomplete applications will not be considered.

We reserve the right to close the vacancy early so recommend that you submit your application at your earliest convenience.

The Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All successful applicants will be subject to an enhanced DBS check, medical clearance and satisfactory references. We are an equal opportunities employer.

Internal applicants should submit a supporting statement directly to Mrs Nina Kemp at [headteacher@whitmore-pri.essex.sch.uk](mailto:headteacher@whitmore-pri.essex.sch.uk) by the closing date.